

**Aram Public Library Policy 2.6
Replacement Charges for Library Materials**

Revised November 2011

Replacement charges for all lost items will be the retail price of the item plus a five dollar processing fee. In the event that one piece of an item is lost, the patron will be charged full price with the exception of the following items.

Media Cases	\$5.00
Missing Bar code	\$2.00
Misplaced Patron Card.....	\$2.00

The library will not accept replacement items in lieu of financial restitution.

In the event of a catastrophic event such as a fire, car accident, or theft, the Library Director may, with proper documentation, waive replacement charges on a case-by-case basis.

Adopted June 2009
Revised November 2011