



## Stock Transfer & Acceptance Information

### General Information

<b>Legal Name</b>	Delavan Aram Public Library Foundation (DAPLF)
<b>EIN</b>	47-3681596
<b>Primary Contact</b>	John Grober, Treasurer
<b>DTC Number</b>	0057
<b>Account Number</b>	601-28033
<b>Brokerage Contact</b>	Debra Cross, CFP®, Edward Jones - Financial Advisor 1034 Ann St, Delavan, WI 53115   Phone: (262) 728-4224

### Publicly Traded Securities

Upon notification by the donor or the donor's representative of the intent to make a gift of securities, the donor will be advised to transfer the securities to a Delavan Aram Public Library Foundation (DAPLF) brokerage account.

### Closely Held Securities

Acceptance of gifts of closely held securities will be evaluated by the DAPLF Board of Directors on a case-by-case basis. In general, gifts of closely held securities will be sold or otherwise disposed of as soon as possible upon receipt. Decisions regarding acceptance, valuation, retention or sale/disposal of closely held securities will be recorded in writing and maintained in the gift file and accounting records.

### General Procedure

The gift will be booked as received on the date the gift transfers to the Delavan Aram Public Library Foundation account.

The gift amount will be calculated according to IRS rules: the average price of the security on the day the gift transferred to our brokerage account.

The general ledger/accounting system will be credited with the net gain to DAPLF based on the value of the security at the time of sale minus any brokerage charges.

Unless the Board of Directors specifies otherwise, gifted securities will not be held by DAPLF, but will be sold as soon as possible upon receipt in the brokerage account.