

**Aram Public Library Policy 8.2
Social Media Policy**

Revised January 13, 2013

In the course of library operation, Aram Public Library may choose to utilize social media in order to facilitate communication between library staff and library users. Social media is defined as any website, application or account created or maintained by Aram Public Library. This resource may be used under the following conditions

1. The site(s) may be used for library communication only. No personal messages may be posted.
2. While the site(s) may be maintained by volunteers, the content of the messages must be monitored by a staff member or staff members designated by the library director.
3. The following types of content will be removed before posting and may be reported to the appropriate authorities:
 - Obscene or racist content
 - Personal attacks, insults or threatening language
 - Potentially libelous statements
 - Plagiarized material
 - Private personal information published without consent
 - Comments totally unrelated to the content of the forum
 - Hyperlinks to material that is not directly related to the discussion
 - Commercial promotions or spam posts
4. Library reserves the right to discontinue the use of any social media at any time.

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