

Downloading Library eBooks using the OverDrive App

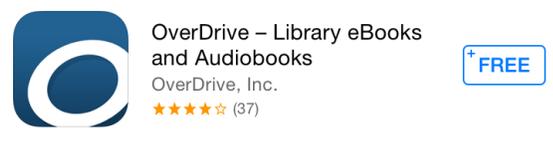
You can check out and download library eBooks for a variety of devices using the OverDrive app. Compatible devices include:

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Kindle Fire (2nd Generation or HD)
Nook HD, HD+ & Samsung Galaxy Tab

Although these instructions will mention these specific products, many devices are compatible with the OverDrive app. To see if your eReader, tablet or smart phone supports the OverDrive app and to verify the formats supported by your device, visit OverDrive's Help website (found here: <http://help.overdrive.com/#devices>). You only need to install the app once, and then you may follow the steps to download library eBooks (starting on page 2) again and again!

First, download and authorize the necessary app on your device:

1. On your device, go to the app store (such as the Apple App Store, Google Play Store and the Nook Shop) and search for "OverDrive".
2. Install the free OverDrive app – depending on your device, you may be prompted to enter a username and password to allow the installation.
3. Once OverDrive is installed, when you open the app it will prompt you sign up for a free OverDrive account. Tap on "Sign up." An OverDrive account is required to read and listen to library eBooks and digital audiobooks.
4. Enter your name, email address and create a password. Make sure to check the "Remember Me" checkbox so that you will be automatically signed in to OverDrive each time you open the app.
5. Tap the "Sign In" button. You will receive an account authorization email to finish authorizing your OverDrive account. The next time you check your email, make sure to click the hyperlink in that email to finish authorizing your OverDrive account.



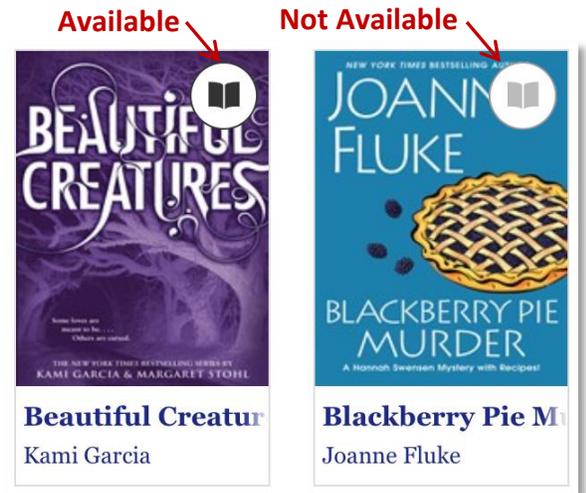
OverDrive App in the Apple App Store



To search and download library eBooks:

1. In the OverDrive app, tap the Home button in the upper left hand corner of the screen. Under My Libraries, tap Add a Library.
2. Type in your zip code or the name of your city and tap the Search button.
3. Select Lakeshores Library System from the search results and it will display the library system as the Wisconsin Public Library Consortium – select this option by tapping on it.
4. This will take you to the Wisconsin Digital Library homepage. Once you check out your first book, the Wisconsin Public Library Consortium should be saved on your device under “My Libraries.”
5. Log in by selecting the “Sign in” link in the upper right hand corner of the page. Select your Lakeshores library as your library system from the dropdown menu. On the next page, enter your **Library card number** and **PIN**. If you’re unsure of your PIN, please call the library (262-728-3111), and we can look it up.
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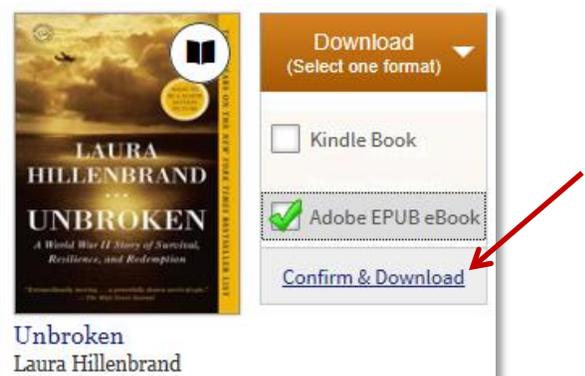
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- Wait a few moments while the eBook downloads to your device. Once it has finished, it will be available to view in the bookshelf of the OverDrive app (you can return to the app bookshelf by finding the Home button-which looks like three horizontal lines-in the upper left corner and selecting “Bookshelf”). Tap on the book cover to begin reading. Enjoy!

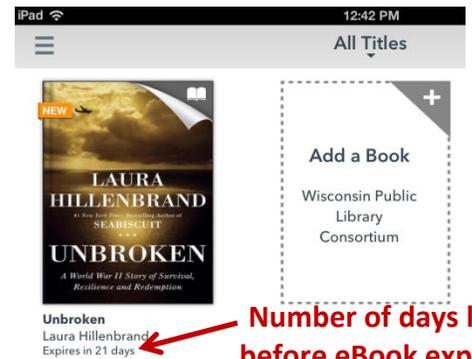
When you are ready to check out more books, you can tap on the “Add a Book” rectangle in your bookshelf or tap the Home button and then select “Wisconsin’s Public Library Consortium” under My Libraries to return to the Wisconsin Digital Library website.

Some Additional OverDrive App Tips and Tricks

Returning eBooks early:

You do not have to remember to return books in the OverDrive app as expired books are returned automatically, but returning a title early does allow you to check out a new book if you are at your maximum number of check outs (10 items at a time) and also makes the book available to other patrons who may be waiting to read it. To return books early:

- Open the OverDrive app and go to your app bookshelf to view all of the titles you have checked out.
- Tap and hold your finger on the book that you would like to return – a blue menu will pop up within a few seconds.
- Select “Return.” Your device may verify to make sure you would like to return the item – select Return again to finish the process.



Number of days left before eBook expires

Downloading audiobooks:

The OverDrive app also supports audiobooks, which are checked out in the same way that you check out eBooks. Keep in mind that audiobooks are larger files and will therefore take longer to download to your device.

Picking up holds:

When you receive an email that a hold is ready for you, open the OverDrive app and tap on the “Add a Book” rectangle in your bookshelf or tap the Home button and then select “Wisconsin’s Public Library Consortium” under My Libraries to return to the Wisconsin Digital Library website. Log in and click on the Account icon (which looks like a little person). Select “Holds” and then “Borrow” next to the title that is ready to be picked up. Also note that you can have your holds automatically checkout to your account when they become available – just check the “auto checkout” checkbox when placing a hold.



Renewing titles:

The option to renew a title becomes available three days before the title is set to expire. “Renewing” a title allows you to place advance holds on titles that you currently have checked out. Renewing a title puts you in line to borrow it again once your first checkout expires. You will get an email if the renew option is available for a book that you have checked out and appears next to the title on your account Bookshelf in Wisconsin’s Digital Library. You can only use the renew feature once for each title you've borrowed.

Conclusion

That’s it! If you have any questions, please call us at (262) 728-3111, or come and visit us. We hope you enjoy having access to hundreds of ebooks and audiobooks, right at your fingertips!